



City of New York
Parks & Recreation
Michael R. Bloomberg, Mayor
Adrian Benepe, Commissioner

Cheat Sheet for Small Events/Weddings in Central Park

Applicants should apply for a Special Events permit if they have 20 or more people with the Manhattan Borough Office.

It takes 30 days to process your permit

Applicants can apply online, download the form and mail it in or physically go to the permit office and apply. Applicant should not fax over the permit application.

The processing fee is \$25.00.

- ❑ Payment: **Money Orders and Checks should be sent through the mail. Credit card & Debit cards are used for online applications. Walk-in's for any of the above payment.**
- ❑ Manhattan Borough Office: Arsenal West: **24 West 61 St. between Broadway & Columbus Avenue. New York, NY 10023**
- ❑ Webpage: <http://www.nycgovparks.org/>
- ❑ Other city related questions – **Call 311, Outside the five boroughs 1-800-New-York**

Restrictions:

- **No Balloons – e.g. Balloons get caught up in trees and they are not good for the environment.**
- **No Set-Up – Allow two small folding chairs and folding card table. The public must be able to have access to the park.**
- **No vehicles – Absolutely any vehicles on Park land. Petty cabs are allowed to drop off at Cherry Hill Only (Only mention if applicant inquires about it)**
- **No amplified sound – Amplified sound only allowed at the Bandshell; they are allowed a small radio.**
- **No Staking in the ground – cost effective.... to fix all the holes from the staking.**
- **No Alcohol – Absolutely, no alcohol allowed in any New York City Park.**
- **Clean up – venue should be in the same condition before the event.**

Suggested Locations for Weddings in Central Park

Cop Cot (Gazebo, 10-30 ppl.) – 60th Street, close to CPS – center of park)

Ladies Pavilion (Gazebo, 10 – 20 ppl.) – 72nd & West Drive

Wagner Cove (Gazebo, 10 – 20 ppl.) – 72nd, west of Cherry Hill at the edge of lake

Cherry Hill (100 ppl.) – off of 72nd Street Tranverse, a little east of West Drive

Harlem Meer (100 ppl.) – 110th Street & Adam Clayton Powell

Shakespeare Garden (10 – 20 ppl.) – Quiet zone, no music – 79th & West Drive

Bethesda Terrace / Bethesda Fountain – (25 ppl) - off of 72nd Street Tranverse; center of Park

Cedar Hill (50 ppl.) – 77th & 79th Eastside of park

Great Hill (100 ppl.) – W. 103rd

Gapstow Bridge – (10 ppl) 59th Street Pond, off of CPW & 5th Avenue

Belvedere Plaza (20 ppl)

Bow Bridge (15 ppl)

The Pool – Between West 101st & 102nd street - North Lawn of pool (10-15ppl)

South Lawn of Pool (20-25ppl)

* **Swedish Cottage** - 212.998.9093

* **Conservatory Garden** – 212.360.2766

(No alcohol, set-up, tables, chairs, amplified sound, soliciting, staking to the ground, no vehicles).

* **Must call the number!!**

****Areas Never to Permit:***

Sheep's Meadow

Great Lawn (only ballfield permits are given out)

Playgrounds (permit lawn outside of playground only)

East Green

Belvedere Castle

- Conservatory Garden please call CPC 212.360.2766
- No major set-up, no open flames, no barbecues, no staking, no inflatables, no amplified sound (only at the Bandshell), no soliciting, no fee, no vehicles, no banners, no alcohol, no kites, no tables & chairs